

NEW ZEALAND PRINCIPALS' FEDERATION (INC)

FINANCIAL REPORT

For the Year Ended 31st December 2007

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NEW ZEALAND PRINCIPALS' FEDERATION (INC)

TRADING ACCOUNT
For The Year Ended 31st December 2007

	2007 \$	2006 \$
Sales	44,402	41,004
Less: COST OF GOODS SOLD		
Opening Stock	16,006	9,112
Cost of Printing	20,894	21,554
Stock Write Down	-	-
Closing Stock	<u>36,900</u> (20,894)	<u>30,666</u> (16,006)
TOTAL COST OF SALES	<u>16,006</u>	<u>14,661</u>
GROSS PROFIT FROM TRADING	<u>\$28,396</u>	<u>\$26,343</u>

The notes form part of and are to be read in conjunction with these financial statements.



NEW ZEALAND PRINCIPALS' FEDERATION (INC)
STATEMENT OF FINANCIAL PERFORMANCE
For The Year Ended 31st December 2007

	2007	2006
	\$	\$
GROSS PROFIT FROM TRADING	28,396	26,343
OTHER INCOME		
Boardroom Rental	667	756
Interest Received	23,818	26,713
Legal Benefits	2,757	2,982
MOE Contract	82,963	52,914
National Conference	18,597	-
National Conference Seeding Grant	-	15,000
Speakers Tours	21,323	-
Sponsorship	233,000	265,000
Subscriptions	506,644	461,333
ICP Conference Income	69,356	77,778
Special Projects Income	-	28,913
Sundry Income	36,914	7,073
TOTAL INCOME	1,024,435	964,805
Less: EXPENSES		
ACC Levy	413	254
Accounting Fees	2,898	2,295
Audit Fee	4,200	4,112
Awards	27,055	11,454
Bank Charges	773	843
Depreciation	22,089	21,163
Executive Expenses	10,052	12,050
Head Office Expenses	162,445	158,468
Honoraria	37,500	37,500
ICP Conference	82,963	62,222
Insurance	3,517	4,529
Interest	-	506
International Relationships	16,939	17,132
Legal Expenses	666	4,236
Loss on Sale or Disposal	1,785	-
Meeting Expenses	38,557	42,816
Membership Support	37,477	39,908
Miscellaneous	1,370	3,488
Moot	6,781	8,419
National Conference	20,114	38,651
National Conference Seeding Grant	10,000	5,000
Overseas Conferences	15,115	22,350
Professional Development	6,200	161
Presidential Support	133,177	123,941
Principals Learning Centre	10,000	-
Relief Reimbursement	20,234	14,285
Research	10,000	7,492
Speakers	18,251	-
Special Projects	2,870	17,757
Sponsorship	-	45,500
Stationery, Stamps, Telephone & Tolls	19,660	29,410
Travel & Reimbursements	131,009	142,693
TOTAL EXPENDITURE	854,110	878,635
NET SURPLUS/(DEFICIT) BEFORE TAX	170,325	86,170
Less Tax Expense	7,926	9,048
NET SURPLUS/(DEFICIT) AFTER TAX	162,399	77,123

The notes form part of and are to be read in conjunction with these financial statements.

NEW ZEALAND PRINCIPALS' FEDERATION (INC)
STATEMENT OF MOVEMENTS IN EQUITY
For The Year Ended 31st December 2007

	2007	2006
	\$	\$
Net Surplus/(Deficit) for period	162,399	77,123
Accumulated Funds at 1 January	<u>738,402</u>	<u>661,279</u>
Accumulated Funds at 31 December	<u>\$900,801</u>	<u>\$738,402</u>

The notes form part of and are to be read in conjunction with these financial statements.



NEW ZEALAND PRINCIPALS' FEDERATION (INC)
STATEMENT OF FINANCIAL POSITION
 As at 31st December 2007

	2007	2006
	\$	\$
CURRENT ASSETS		
Head Office Imprest Account	200	200
Expenses Float	-	600
Accounts Receivable	130,967	51,209
Westpac main account	42,311	85,376
Westpac Term Deposits	380,000	250,000
Accrued Income	9,429	7,365
Prepayments	8,770	29,274
Provision for Taxation	2,143	6,733
Stock on Hand	<u>20,894</u>	<u>16,006</u>
TOTAL CURRENT ASSETS	594,714	446,763
Less: CURRENT LIABILITIES		
Accounts Payable	29,367	56,072
Provision for Taxation	-	-
Gst Payable	<u>3,302</u>	<u>10,520</u>
TOTAL CURRENT LIABILITIES	32,669	66,592
WORKING CAPITAL	562,045	380,171
NON-CURRENT ASSETS		
Fixed Assets (as per schedule) 4	<u>338,756</u>	<u>358,231</u>
TOTAL NON-CURRENT ASSETS	338,756	358,231
NET ASSETS	<u>\$ 900,801</u>	<u>\$ 738,402</u>
 REPRESENTED BY:		
 ACCUMULATED FUNDS	 <u>\$900,801</u>	 <u>\$738,402</u>

Approved




 Chairperson



 President



 Honorary Treasurer



 Treasurer

The notes form part of and are to be read in conjunction with these financial statements.



NEW ZEALAND PRINCIPALS' FEDERATION (INC)
NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 31st December 2007

1) **STATEMENT OF ACCOUNTING POLICIES**

These are the financial statements of New Zealand Principals' Federation.
This is an incorporated society registered under the Incorporated Societies Act 1908.

1.1 **Measurement System**

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis are followed by this entity.

1.2 **Specific Accounting Policies**

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

Fixed Assets and Depreciation

Fixed assets are stated at cost less aggregate depreciation.
Depreciation has been charged on a Diminishing Value basis over the useful life of the assets.

Asset	Rate
Apartment Building	3%
Computer equipment	25 - 48%
Office Equipment	10-25%
Office Furniture	10 - 25%

Stock on Hand

Stock has been valued at the lower of cost, determined on a first-in first-out basis, and net realisable value, after making due allowance for obsolete or damaged stock. Stock has been valued on a basis consistent to last year.

Accounts Receivable

Accounts receivable is stated at estimated net realisable value.

Grants Received

Grants are matched by accruals basis to the period in which they were accrued.

Goods & Services Tax

New Zealand Principals' Federation is registered for GST and the accounts have been prepared on a GST exclusive basis, except for accounts receivable and accounts payable which are GST inclusive.

Differential Reporting

New Zealand Principals' Federation qualifies for differential reporting by virtue of its size and lack of public accountability.

New Zealand Principals' Federation has taken advantage of all available differential reporting exemptions.



NEW ZEALAND PRINCIPALS' FEDERATION (INC)
NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 31st December 2007

1.3 Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

2) CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES

There are no capital commitments as at 31 December 2007 (2006: Nil).

There are no contingent liabilities as at 31 December 2007 (2006: Nil).

A security of \$30,000 is held over the rental agreement

3) LEASEHOLD COMMITMENTS

	2007	2006
Due < 1 year	60,115	60,115
Due 2-5 years	165,317	225,432
Due > 5 years	-	-
Total Lease Commitments	\$225,432	\$285,547

4) FIXED ASSETS

31/12/2007

	Cost	Accumulated Depreciation	Book Value	Current Year Depreciation
Land and Buildings	250,388	23,321	227,067	3,702
Chattels	1,317	259	1,058	117
Furniture and Fittings	33,339	10,429	22,910	2,546
Office Equipment	22,908	14,675	8,233	2,013
Leasehold Improvements	87,210	16,781	70,429	7,266
Computer Hardware	52,204	44,104	8,100	4,639
Computer Software	5,677	4,717	960	872
Depreciation Recovered				934
	453,043	114,286	338,757	22,089

31/12/2006

	Cost	Accumulated Depreciation	Book Value	Current Year Depreciation
Land and Buildings	250,388	19,619	230,769	3,991
Chattels	1,317	142	1,175	11
Furniture and Fittings	32,134	7,883	24,251	587
Office Equipment	22,109	12,662	9,447	1,899
Leasehold Improvements	87,210	9,515	77,695	1,493
Computer Hardware	53,804	39,465	14,339	4,885
Computer Software	4,400	3,845	555	669
	451,362	93,131	358,231	13,535

5)

	2007	2006
Assessable Income from Activities	1,200	1,844
Interest Received	23,818	26,713
Less Deduction for Non Profit Status	1,000	1,000
Taxable Income Before Non Profit Deduction	24,017	27,556
Taxation at 33%	-7,926	-9,047
Opening Taxation Asset/(Liability)	6,733	-3,345
Refund received/Taxation Paid	-6,669	3,855
Provisional Tax paid	2,826	4,042
Resident Withholding Tax	7,179	11,228
Closing Taxation Asset	2,143	6,733





Audit Report

To the Stakeholders of the New Zealand Principals' Federation.

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We have audited the attached financial report on pages 2 to 7. The financial report provides information about the past financial performance of the New Zealand Principals' Federation and its financial position as at 31 December 2007. This information is stated in accordance with the accounting policies on page 6.

Board's Responsibilities

The Board is responsible for the preparation of a financial report which fairly reflects the financial position of the New Zealand Principals' Federation as at 31 December 2007 and the results of operations for the year ended on that date.

Auditors' Responsibilities

It is our responsibility to express to you an independent opinion on the financial report presented by the Board.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. It also includes assessing:

- the significant estimates and judgements made by the Board in the preparation of the financial report; and
- whether the accounting policies are appropriate to the Printing & Allied Industries Training Council's (Inc) circumstances, and are consistently applied and adequately disclosed.

We conducted our audit in accordance with New Zealand Auditing Standards. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to obtain reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial report.

Other than in our capacity as auditors we have no relationship with, or interests in, the New Zealand Principals' Federation.

Unqualified Opinion

We have obtained all the information and explanations we have required.

In our opinion the financial report on pages 2 to 7 fairly reflects the financial position of the New Zealand Principals' Federation as at 31 December 2007 and the results of its operations for the year ended on that date.

Our audit was completed on 17 April 2008 and our unqualified opinion is expressed as at that date.

GRANT THORNTON
WELLINGTON

7 May 2008